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| **EVALUACIÓN DEL CORREO ELECTRÓNICO #1**  1. Task completion   * Student understood very well the contents of the e-mail that (s)he responded to. * Student’s e-mail is clearly organized into an **introduction** (brief greeting and acknowledging the topic of the e-mail, the **body** (giving requested information and asking questions), and a **conclusion** (good-bye, hope to hear from you soon, etc.). * Student gave all of the requested information **with details**. * Student asked questions that related to the content of the e-mail.   Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2. Language Control   * Student’s language is fully understandable; small errors do not impede communication. * Student uses a variety of vocabulary and idiomatic expressions. * Student uses correct spelling and accents. * Student uses good grammar, *syntax* (correct word order in sentences) and *usage* (correct word choices). * Student uses formal language and avoids using slang or casual language. * Student uses a variety of simple and compound sentences, and some complex sentences.   Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3. Look at the interpersonal speaking rubric. What score out of 5 do you give this student? \_\_\_\_\_\_\_\_\_\_\_\_ | **EVALUACIÓN DEL CORREO ELECTRÓNICO #2**  1. Task completion   * Student understood very well the contents of the e-mail that (s)he responded to. * Student’s e-mail is clearly organized into an **introduction** (brief greeting and acknowledging the topic of the e-mail, the **body** (giving requested information and asking questions), and a **conclusion** (good-bye, hope to hear from you soon, etc.). * Student gave all of the requested information **with details**. * Student asked questions that related to the content of the e-mail.   Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2. Language Control   * Student’s language is fully understandable; small errors do not impede communication. * Student uses a variety of vocabulary and idiomatic expressions. * Student uses correct spelling and accents. * Student uses good grammar, *syntax* (correct word order in sentences) and *usage* (correct word choices). * Student uses formal language and avoids using slang or casual language. * Student uses a variety of simple and compound sentences, and some complex sentences.   Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3. Look at the interpersonal speaking rubric. What score out of 5 do you give this student? \_\_\_\_\_\_\_\_\_\_\_\_ | **EVALUACIÓN DEL CORREO ELECTRÓNICO #3**  1. Task completion   * Student understood very well the contents of the e-mail that (s)he responded to. * Student’s e-mail is clearly organized into an **introduction** (brief greeting and acknowledging the topic of the e-mail, the **body** (giving requested information and asking questions), and a **conclusion** (good-bye, hope to hear from you soon, etc.). * Student gave all of the requested information **with details**. * Student asked questions that related to the content of the e-mail.   Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2. Language Control   * Student’s language is fully understandable; small errors do not impede communication. * Student uses a variety of vocabulary and idiomatic expressions. * Student uses correct spelling and accents. * Student uses good grammar, *syntax* (correct word order in sentences) and *usage* (correct word choices). * Student uses formal language and avoids using slang or casual language. * Student uses a variety of simple and compound sentences, and some complex sentences.   Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3. Look at the interpersonal speaking rubric. What score out of 5 do you give this student? \_\_\_\_\_\_\_\_\_\_\_\_ |