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| **EVALUACIÓN DEL CORREO ELECTRÓNICO #1**1. Task completion* Student understood very well the contents of the e-mail that (s)he responded to.
* Student’s e-mail is clearly organized into an **introduction** (brief greeting and acknowledging the topic of the e-mail, the **body** (giving requested information and asking questions), and a **conclusion** (good-bye, hope to hear from you soon, etc.).
* Student gave all of the requested information **with details**.
* Student asked questions that related to the content of the e-mail.

Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2. Language Control* Student’s language is fully understandable; small errors do not impede communication.
* Student uses a variety of vocabulary and idiomatic expressions.
* Student uses correct spelling and accents.
* Student uses good grammar, *syntax* (correct word order in sentences) and *usage* (correct word choices).
* Student uses formal language and avoids using slang or casual language.
* Student uses a variety of simple and compound sentences, and some complex sentences.

Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3. Look at the interpersonal speaking rubric. What score out of 5 do you give this student? \_\_\_\_\_\_\_\_\_\_\_\_ | **EVALUACIÓN DEL CORREO ELECTRÓNICO #2**1. Task completion* Student understood very well the contents of the e-mail that (s)he responded to.
* Student’s e-mail is clearly organized into an **introduction** (brief greeting and acknowledging the topic of the e-mail, the **body** (giving requested information and asking questions), and a **conclusion** (good-bye, hope to hear from you soon, etc.).
* Student gave all of the requested information **with details**.
* Student asked questions that related to the content of the e-mail.

Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2. Language Control* Student’s language is fully understandable; small errors do not impede communication.
* Student uses a variety of vocabulary and idiomatic expressions.
* Student uses correct spelling and accents.
* Student uses good grammar, *syntax* (correct word order in sentences) and *usage* (correct word choices).
* Student uses formal language and avoids using slang or casual language.
* Student uses a variety of simple and compound sentences, and some complex sentences.

Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3. Look at the interpersonal speaking rubric. What score out of 5 do you give this student? \_\_\_\_\_\_\_\_\_\_\_\_ | **EVALUACIÓN DEL CORREO ELECTRÓNICO #3**1. Task completion* Student understood very well the contents of the e-mail that (s)he responded to.
* Student’s e-mail is clearly organized into an **introduction** (brief greeting and acknowledging the topic of the e-mail, the **body** (giving requested information and asking questions), and a **conclusion** (good-bye, hope to hear from you soon, etc.).
* Student gave all of the requested information **with details**.
* Student asked questions that related to the content of the e-mail.

Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2. Language Control* Student’s language is fully understandable; small errors do not impede communication.
* Student uses a variety of vocabulary and idiomatic expressions.
* Student uses correct spelling and accents.
* Student uses good grammar, *syntax* (correct word order in sentences) and *usage* (correct word choices).
* Student uses formal language and avoids using slang or casual language.
* Student uses a variety of simple and compound sentences, and some complex sentences.

Comentarios: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3. Look at the interpersonal speaking rubric. What score out of 5 do you give this student? \_\_\_\_\_\_\_\_\_\_\_\_ |